

CERTIFICATE III IN CHILDREN'S SERVICES

CHC30708

15 UNITS - 11 Compulsory & 4 elective

COMPULSORY UNITS

CHCCHILD401	A Identify and respond to children and young people at risk
CHCCN301A	Ensure children's health and safety
CHCCN302A	Provide care for children
CHCCN303A	Contribute to provision of nutritionally balanced food in a safe and hygienic manner
CHCCS400A	Work within a relevant legal and ethical framework
CHCFC301A	Support the development of children
CHCIC301D	Interact effectively with children
CHCPR301A	Provide experiences to support children's play and learning
CHCPR303D	Develop understanding of children's interests and develop mental needs
HLTFA301B	Apply first aid
HLTOHS300A	Contribute to OHS processes

ELECTIVE UNITS

CHCCN305A	Provide care for babies (NB: Compulsory for Childcare work in Victoria)
CHCRF301D	Work effectively with families to care for the child
CHCORG303A	Participate effectively in the work environment
CHCCHILD301A	Support behaviour of children and young people

Park Orchards Learning Centre Delivery:

FACE to FACE: 294 Hrs WORK PLACEMENT: 105 Hrs HOMEWORK: 129 Hrs

ASSESSMENT: 20 Hrs Includes Workplace & Face to Face

A detailed copy of units and their content is available from the Learning Centre or can be accessed on-line at www.ntis.gov.au (Enter course code in search box). All students will be provided with a student handbook at the commencement of course which outlines details about individual course units, assessments, work placements and other information about your course.



Certificate 111 in Children's Services CHC30708

Course Information 2010



Registered Training Organisation No: 4008

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E-mail: pochi@parkorchards.org.au

Website: www.parkorchards.org.au

572 Park Road, PARK ORCHARDS VIC 3114

Postal address: P.O. Box 68, PARK ORCHARDS VIC 3114

THIS IS THE COURSE required to qualify you as a Childcare Worker. Park Orchards Learning Centre will be offering this course in 2010 beginning in April and ending in November. Classes will be held twice a week Tuesdays & Thursdays 9.15am - 3.15pm (½ hour lunch break included).

This course covers 11 compulsory and 4 elective units including First Aid plus 105 hours work placement. All students must complete Level 2 First Aid or provide evidence if completed elsewhere.

COSTS:

\$1100, (Concession **\$574**) - **ACFE** funded - (Limited funded places available)

Fee for Service **\$1400**.

Cost includes tuition, materials, First Aid level 2 plus amenities fee

Fees payable on enrolment.

Students requiring financial assistance should contact Centre Manager - Judy Haley

RECOGNITION OF CURRENT COMPETENCIES (RCC) & RECOGNITION OF PRIOR LEARNING (RPL)

Course participants who consider they already possess the competencies required through formal training, work or life experience may apply for RCC/RPL.

WORK PLACEMENTS

All participants must undertake work placements for a minimum of 105 hours. It is the participants responsibility to find their own work placements, although guidance will be provided by the tutor. All participants doing work placements will be required to submit a Working with Children Check before commencing work placement. Students will be required to find their own work placement, although Park Orchards Learning Centre will provide support and assistance

ASSESSMENT

Assessment will be conducted using a number of different methods, including written assignments, class exercises, observation, role plays, group work, projects, case studies and journals. All assessment will be directly linked to the unit learning outcomes.

CERTIFICATION

To gain the Certificate III in Children's Service CHC30708 a student will need to complete all 11 compulsory units and 4 elective units.

POSITIONS AVAILABLE ON COMPLETION OF QUALIFICATION

- Child care assistant
- Outside school hours care assistant
- Playgroup supervisor
- Recreation assistant
- Family day care worker
- Nanny
- Child care worker

STUDENT SUPPORT

The tutors and staff of Park Orchards Learning Centre are highly experienced & qualified. They understand the pressures and needs of adults who return to study. We also have very small class sizes. Course and career information is also available. Please speak to the Education Coordinator.

STUDENT SERVICES AVAILABLE

- Course and Career information.
- Recognition of Prior Learning.
- Complaints Policy & Procedure
- Confidentiality re personal or educational matters.
- Photocopying.
- Fax Service - during office hours.
- Computer access - cost \$5.00 per hour. Bookings are essential - please contact a staff member.
- Internet access - daytime only. Book through office.
- Childcare for day courses at \$6.00 per hour (bookings are essential)