



Fees and Charges Information

GOVERNMENT FUNDED COURSES

Fees and Charges

This will explain enrolment fees and charges for funded courses. It also explains enrolment procedures and contains important information about available concessions and refunds.

Please read this carefully before you enrol.

What does it cost to enrol?

All fees are based on the 2009 Ministerial Direction on Fees. A copy of this document can be found on www.skills.vic.gov.au/publications/ministerial-directions

Government funded courses under ACFE (Adult Community & Further Education) for Pre-accredited Training incur a minimum fee of \$50.00 up to a maximum of \$500.00 (Tuition Fee). A Learning Centre amenities fee and in some cases a manual or materials fee will be additional. Fees over the minimum cost are based on a student contact hourly fee set by the government.

Students enrolling in funded Accredited Training courses will pay a minimum of \$187.50 up to \$1250.00 (Tuition Fee)

All government funded courses are based on eligibility – see flowchart on page 2

CONCESSIONS

People who hold a concession card (see below) are entitled to pay the minimum tuition fee of \$50.00 for funded Pre-accredited courses. All other fees attached to the course eg. General Learning Centre Fees, Manuals, Learning Materials are still charged at the full cost.

Students enrolling in an accredited funded course will pay a minimum fee of \$120.00 up to maximum fee of \$1000.00 plus any materials and services fee.

Concession Cards must be sighted and recorded on the enrolment form.

Enrolment Procedures

Complete and sign enrolment form and return to the Learning Centre together with your payment in full. All questions on the form must be answered.

Refunds – refer to Refund Policy for Funded Courses.

Other Fees and Charges

Some extra charges will apply if a student requires any of the following:

- Cross Credit (per module) \$20.00
- Statement of Results \$20.00
- R.P.L. – application fee \$60.00
(plus \$20.00 per subject/module assessment fee)

R.P.L. is Recognition of Prior Learning and is the process by which your prior work history, life experience and previous study are measured against the course, which you are undertaking. If what you have learnt is relevant to your course, you may not have to complete certain modules of that course.

Standard Concessions Eligibility

- Commonwealth Health Care Card
- Veteran's Gold Card
- Pensioner Concession Card

Please speak to one of the staff if you have any further queries **Phone: 9876 4381**

